

**SUMMER VILLAGE OF CRYSTAL SPRINGS
REGULAR COUNCIL MEETING
Monday, April 28th, 2008 @ 9:00 a.m.
256 Grandview – Summer Village Office**

MINUTES

PRESENT:

Roger MacEachern, Mayor	Bev Schneider, Administrator
Hugh Sanders, Deputy Mayor	Gordon Lesoway, Maintenance - Regrets
David Hall, Councilor - Regrets	

A. CALL TO ORDER

Mayor MacEachern called the meeting to order at 9:00 a.m.

B. DELEGATIONS / PRESENTATIONS

C. ADOPTION / ADDITIONS TO AGENDA

- G.11.d. MSI Capital Grant Amendment
- G.12.a.ii Education Requisition
- H.2 DTHR Symposium Report - D.M. Sanders
- H.3 Regional Library System Conference – D.M. Sanders

Resol: 08-35

**Moved by D.M. Sanders that the April 28th Agenda be accepted as amended.
CARRIED**

D. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of April 4th, 2008

Resol: 08-36

**Moved by Mayor MacEachern that the Regular Council Meeting Minutes of April 4th, 2008 be adopted.
CARRIED**

E. INFORMATION ITEMS (not copied)

1. Vitalize 2008 Conference, Edmonton June 12-14
2. Forum Magazine – Nov/Dec/Jan issue
3. Municipal Safety News – April 2008
4. Alberta Tourism, Parks and Recreation 2008 Energize Workshop – October 23-25 – Jasper Park Lodge
5. Municipal World Magazine
6. Canadian Environmental Protection Magazine
7. Alberta Municipal Health & Safety Assc. Annual Report
8. Battle River Trends – Spring 2008

Resol: 08-37

**Moved by D.M. Sanders that the Information Items be accepted for information.
CARRIED**

F. FINANCIAL REPORTS

1. Accounts Payable Listing – March, 2008
2. Cash Statement and Bank Reconciliation March 31, 2008
3. Balance Sheet as at March 31, 2008

Resol: 08-38

**Moved by Mayor MacEachern that the Financial Reports be accepted as presented.
CARRIED**

G. BUSINESS

Follow Up Sheet

- Reviewed for completeness

31 PUBLIC WORKS

a. Maintenance Report

- The marking of municipal property boundaries is to be a priority project.

11. COUNCIL AND OTHER LEGISLATIVE

a. Merging Summer Villages Update – Clr. Hall

- i. Phase Two approval conditions
 - Tabled to next meeting
- ii. Administration Strategy
 - Tabled to next meeting

b. Draft Policy # 01-2008 Management of Municipal Property – Waterfront

- Amendments:

1. Policy Statements

- a. Change 1. to “No boat lift, dock, pier or other structure may be placed in a manner so as to impede launching activities at the gated boat launch reserve location.”
- b. 2.b. – remove “Council has the right to limit...” Replace with “Number of boat lifts, docks, piers or other structures permitted in front of municipal property may be limited to avoid congestion and permit swimming, wading, etc. (aquatic activities).”

- c. 2.g. – replace “by council” with the S.V.”
- 4. Insert afterfine of \$500 and “the removal and disposal of the boat lift, pier or other structures at the owner’s expense.

Resol: 08-39

Moved by D.M. Sanders that Policy #01-2008 Management of Municipal Property-Waterfront as amended be adopted.

CARRIED

- c. “Green” Strategies
 - Discussion of meaning to include:
 - a. Minimizing carbon footprint
 - b. Watershed initiatives
 - c. Water/wastewater initiatives
 - d. Recycle strategies
 - To be discussed at the Annual Meeting
- d. MSI Capital Grant Amendment

Resol: 08-40

Moved by D.M. Sanders that Mayor MacEachern and Adm. Schneider be authorized to sign the Municipal Sustainability Initiative 2007/2008 Capital Project Funding Amending Memorandum of Agreement.

CARRIED

12. ADMINISTRATION

- a. Draft 2008 Budget and Financial Plan

Resol: 08-41

Moved by D.M. Sanders that the 2008 Budget and Financial Plan be approved as presented.

CARRIED

- i. Tree Reforestation Strategy
 - Adm. Schneider to investigate getting assistance with fire hazard evaluation on S.V. property
- ii. Education Requisition
 - Requisition to increase \$21,616 or 11%
- b. MSI Operating project funding program guidelines and project profile form
 - i. Project Profile – Pigeon Lake Regional Wastewater Planning Committee “Seed” Money
 - ii. Additional projects

Resol: 08-42

Moved by D.M. Sanders that the S.V. submit the following projects for the 2007 and 2008 MSI Operating Grant

1. Pigeon Lake Regional Wastewater Planning Committee “Seed” Money
2. Establishing and marking the boundaries for Municipal Property

CARRIED

c. Tax Levy Bylaw

Resol: 08-43

Moved by Mayor MacEachern that Bylaw No. 192 – Rates of Taxation for 2008 be read for the first time this 28th day of April, 2008.

CARRIED

Resol: 08-44

Moved by D.M. Sanders that Bylaw No. 192 – Rates of Taxation for 2008 be read for the second time this 28th day of April, 2008.

CARRIED

Resol: 08-45

Moved by Mayor MacEachern that Bylaw No. 192 – Rates of Taxation for 2008 be given unanimous consent this 28th day of April, 2008.

CARRIED

Resol: 08-46

Moved by D.M. Sanders that Bylaw No. 192 – Rates of Taxation for 2008 be read for the third time and passed this 28th day of April, 2008.

CARRIED

d. J.A. Pawluik Professional Corp. Fee Increase

- For Council Information – increase included in Budget

e. Census

Resol: 08-47

Moved by Mayor MacEachern that a municipal census be conducted in 2008.

DEFEATED

f. Spring Newsletter

- Newsletter reviewed
- Newsletter to be emailed to residents with available emails

21. POLICE SERVICES

a. Monthly Service Report – March

- For Council Information

23. FIRE & DISASTER SERVICES

a. Draft Bylaw No: 191 – Municipal Disaster Services Agency

- Agenda item for next meeting

25. AMBULANCE SERVICE

32. STREETS, ROADS, WALKWAYS

a. Trails Update

i. Trail at west end of Crystal Springs Drive

- Included in budget
- Dirt that is removed to be relocated to other areas
- Culvert requirements will be assessed.

42 SEWER SERVICES

a. Pigeon Lake Regional Wastewater Planning Committee update –
Roger MacEachern

1. Rescind Resol: 08-31

Moved by Cr. Hall that the Summer Village of Crystal Springs reaffirms its support of Option 1 as outlined in the Associated Engineering report, reaffirms Mayor MacEachern as the Summer Village representative and accepts the County of Wetaskiwin as lead municipality as per the Terms of Reference.-CARRIED

Resol: 08-48

Moved by Mayor MacEachern that Resol: 08-31 be rescinded.

CARRIED

2. Resolutions required

a. Terms of Reference

Resol: 08-49

Moved by D.M. Sanders that Council of the Summer Village of Crystal Springs support the Pigeon Lake Regional Planning Committee in moving forward with Option #1 of the Associated Engineering study.

CARRIED

Resol: 08-50

Moved by D.M. Sanders that Council of the Summer Village of Crystal Springs support the Pigeon Lake Regional Planning Committee appointing the County of Wetaskiwin No. 10 as the Lead Municipality for administrative and funding purposes.

CARRIED

Resol: 08-51

Moved by D.M. Sanders that Council of the Summer Village of Crystal Springs support the submission of a funding application, by the Lead Municipality, to Alberta Infrastructure for the regional treatment and transmission systems as outlined in Option #1 of the Associated Engineering Study.

CARRIED

b. Regional Partnership Initiative Exploration Grant

Resol: 08-52

Moved by D.M. Sanders that Council of the Summer Village of Crystal Springs support the application of the Pigeon Lake Regional Planning Committee for the Regional Partnerships Exploration Grant.

CARRIED

Resol: 08-53

Moved by D.M. Sanders that Council of the Summer Village of Crystal Springs designate the County of Wetaskiwin No. 10 as the managing partner to submit the application and conduct all communication with Alberta Municipal Affairs on behalf of the Pigeon Lake Regional Planning Committee.

CARRIED

Resol 08-54

Moved by D.M. Sanders that Council of the Summer Village of Crystal Springs approve the County of Wetaskiwin NO. 10 as managing partner, to enter into a Conditional grant Agreement regarding receiving, allocating, and accounting for funds on behalf of the Pigeon Lake Regional Planning Committee.

CARRIED

c. Cost Contribution Agreement

Resol: 08-55

Moved by D.M. Sanders that Council of the Summer Village of Crystal Springs approve Mayor MacEachern to sign the Cost Contribution Agreement dealing with "Seed" money for the Pigeon Lake Regional Planning Committee.

CARRIED

3. 2008 Timeline

- For Council Information

b. Sewer Inspection Report Update

1. Draft Reminder Letter to residents – Immediate Action Required

2. Draft Reminder Letter to residents – Information Required

- Adm. Schneider to send reminder letters to affected residents as required.

c. Penalty for not adhering to LUB Sewage Requirements

1. Schedule "D" to Bylaw No. 176 – Penalties and Fees

- Tabled to next meeting

43. SOLID WASTE SERVICES

a. Use of West Dried Meat Lake Landfill by Maplethorpe Contractors Ltd.

- Situation to be monitored
- Council to be kept apprised of events that may jeopardize long-term agreement with West Dried Meat Lake Landfill

62. LAND DEVELOPMENT

- a. Development Permits - 2008
 - For Council Information
- b. New Owners Listing – 2008
 - For Council Information

73. RECREATION & PARKS

- a. Reserve Survey Update
 - Survey complete
 - Reports and Invoice to be sent to S.V. Office
- b. Draft letter to residents – Encroachments
 - Amended letters to be sent to affected residents
 - Letters to only address property under the control of the S.V.
 - Include paragraph addressing “Failure to comply”
- c. Municipal Sponsorship Grant 2007 approval
 1. Play Works – playground equipment
 - Tabled to next meeting
- d. Recreation Plan
 - Tabled to next meeting

H. CAO AND COUNCIL REPORTS

1. CAO Report - verbal comments during meeting
2. DTHR Symposium – D.M. Sanders
 - Water wells should be tested on an annual basis
3. Regional Library System Conference – D.M. Sanders
 - Libraries can be more proactive in addressing how they may assist their municipal governments in achieving their goals

I. ADJOURNMENT

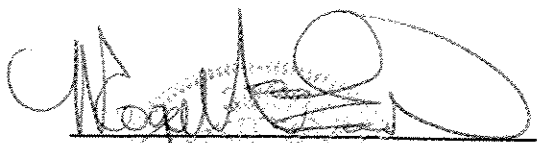
FUTURE MEETINGS:

1. General Council Meeting – June 19th @ 9:00 a.m.


Resol: 08-56

Moved by D.M. Sanders that the meeting be adjourned at 12:00 noon.

CARRIED



N. Roger MacEachern, Mayor
Summer Village of Crystal Springs



Bev Schneider, Administrator
Summer Village of Crystal Springs

