

**SUMMER VILLAGE OF CRYSTAL SPRINGS
REGULAR COUNCIL MEETING
Thursday June 19th, 2008 @ 9:00 a.m.
256 Grandview – Summer Village Office**

MINUTES

PRESENT:

Roger MacEachern, Mayor	Bev Schneider, Administrator
Hugh Sanders, Deputy Mayor	Gordon Lesoway, Maintenance - Regrets
David Hall, Councilor	

A. CALL TO ORDER

Mayor MacEachern called the meeting to order at 9:00 a.m.

B. DELEGATIONS / PRESENTATIONS

C. ADOPTION / ADDITIONS TO AGENDA

- G.11.f.vi Darrin Berlin #210
- G.42.c.2 Ross-Gale #194
- G.32.d. Road Radar
- G.12.b. STEP Grant Funding
- G.11.b.1 Shoreline Assessment – Alberta Environment
- G.32.e S.V. Signage

Resol: 08-57

Moved by D.M. Sanders that the June 19th Agenda be adopted as amended.

CARRIED

D. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of April 28th, 2008

Resol: 08-58

Moved by Clr. Hall that the Regular Council Meeting Minutes of April 28, 2008 be adopted.

CARRIED

E. INFORMATION ITEMS (not copied)

1. AUMA Summer Networking Golf Tournament – June 19, D'Arcy Ranch Golf Club – Okotoks
2. AUMA – BC-Alberta Trade, Investment and Labor Mobility Agreement Background/Update
3. AADAC – Tobacco Reduction Act – Regulations taking effect July 1, 2008
4. Municipal Safety News – May, June 2008

5. County of Wetaskiwin No. 10 News Release – 2008 Budget & Tax Rate Bylaw Approved
6. DTHR – Healthy People Healthy Communities – Spring/Summer 2008
7. Alberta Municipal Affairs – Invitation for submissions for Minister's Awards for Municipal Excellence
8. World Elder Abuse Awareness Day – June 15
9. WCB – Worksight – Spring 2008
10. Municipal World – May, June 2008
11. Municipal Government Board – Annexation crossing Primary (Provincial) Highways

Resol: 08-59

**Moved by D.M. Sanders that the Information Items be accepted for information.
CARRIED**

F. FINANCIAL REPORTS

1. Accounts Payable Listing – April, May, 2008
2. Cash Statement and Bank Reconciliation April 30, May 31, 2008
3. Balance Sheet as at May 31, 2008
4. Financial Report for the month ended May 31, 2008

Resol: 08-60

**Moved by D.M. Sanders that the financial Reports be accepted as presented.
CARRIED**

G. BUSINESS

Follow Up Sheet
Reviewed for completeness

31 PUBLIC WORKS

- a. Maintenance Report
 - Adm. Schneider reported that letters were sent to 20 residents for yards that require mowing and weed cutting.
 - Gord Lesoway – maintenance will commence summer projects with the assistance of a summer student

11. COUNCIL AND OTHER LEGISLATIVE

- a. Merging Summer Villages Update – Clr. Hall
 - i. Phase Two approval conditions
 - A meeting was held with MLA Diana McQueen to discuss options and strategies for amalgamation
 - MLA McQueen to set up a meeting with the committee and Minister Danyluk

- ii. Administration Strategy
 - Tabled until further information is available regarding amalgamation
- b. “Green” Strategies
 - Future Agenda item – composting solution
 - i. Shoreline Assessment – Alberta Environment

Resol: 08-61

Moved by Mayor MacEachern that Alberta Environment be requested to complete a shoreline assessment for the DayPark and the municipal reserve at the west end of the S.V. - Lot 16MR Plan 892 0053.

CARRIED

- c. Annual Information Meeting – July 19th Agenda items
 - i. Green Strategies
 - ii. Presentation – Pigeon Lake Watershed Assc.
 - Adm. Schneider to invite for a 10 minute presentation
- d. Assc. Of Summer Villages of Alberta-2008 Bullrush Award-Nomination Process
 - No nominations for 2008
- e. Draft Land-Use Framework – Planning in Alberta
 - For Information
- f. Encroachment Appeals
 - i. David F. Edgar #98, #100 Crystal Springs Drive
 - ii. Robert & Anita Pritchard #106 Crystal Springs Drive
 - iii. B.E. Pratt #300 Crystal Springs Drive
 - iv. Douglas & Doris Bell #90
 - v. Byron & Kathy Sommerville #158

Resol: 08-62

Moved by D.M. Sanders that Bylaw No: 184 – Use of Municipal Property, Section 5.6 passed October 24, 2007 be enforced for the following reasons:

1. clearing municipal right of way in preparation for a municipal sewer system
2. to ensure all property owners are treated equally and fairly on a consistent basis
3. to ensure property within the Summer Village that is designated public property is protected and retained for the use of all residents and for future generations.

CARRIED UNANIMOUSLY

- vi. Darrin Berlin #210

Resol: 08-63

Moved by Mayor MacEachern that the S.V. supports the removal of the retaining wall and the repair of the riparian region at the DayPark, according to Alberta Environment standards with the expectation that the repair will include the planting of natural filters to reduce the amount of phosphates and contaminates entering the lake.

CARRIED

12. ADMINISTRATION

- a. WCB – 2007 Special Dividend - \$153.40
 - For information
- b. STEP Grant Funding
 - No application for 2008

21. POLICE SERVICES

- a. Monthly Service Report – April, May
 - For information
- b. Letter from SV of Itaska
 - For information at this time

23. FIRE & DISASTER SERVICES

- a. Alberta Emergency Management Agency
 1. Mini Forum – Drayton Valley – May 20th – Grant Churchill
 - Mini Form was very interesting
 - S.V. of Crystal Springs was the first S.V. to be represented
 - Grant Churchill requested assistance for the S.V.'s in complying with the new legislation
 - Requires coordination with the County of Wetaskiwin and standardization amongst the S.V.'s.
 - Agenda Item at upcoming APLM meeting
 - Administrators to set up procedures

Mayor MacEachern thanked Mr. Churchill for representing the S.V. of Crystal Springs.

2. Honorarium & Mileage for attendance

Resol: 08-64

Moved by Mayor MacEachern that an honorarium of \$75.00 and mileage be paid to Grant Churchill for attending the mini Forum in Drayton Valley on behalf of the Summer Village of Crystal Springs.

CARRIED

- b. Alberta Emergency Notification System
 - For information

Resol: 08-65

Moved by Clr. Hall that D.M. Sanders be added to the Alberta Emergency Notification System as a contact for the S.V. of Crystal Springs.

CARRIED

25. AMBULANCE SERVICE

- a. Alberta Health and Wellness – Emergency Medical Services transfer to the health system
 - For information

32. STREETS, ROADS, WALKWAYS

- a. Trails Update
 - i. Trail at west end of Crystal Springs Drive
 - To be completed after July 1st when student help is available
- b. Alberta Transportation – Streets Improvement Grant Program
 - For information
- c. Road Upgrade – email from resident – D. Bouclin #48
 - Accepted as information
 - Road work to be done June 20, 21st.
- d. Road Radar
 - Accepted as information
 - May explore concept for future road work
- e. S.V. Signage

Resol: 08-66

Moved by Mayor MacEachern that a bylaw be initiated to identify and regulate the naming and signage of municipal property.

CARRIED

- Clr. Hall to facilitate

Resol: 08-67

Moved by Mayor MacEachern to extend the meeting beyond 3 hours.

CARRIED

42 SEWER SERVICES

- a. Pigeon Lake Regional Wastewater Planning Committee update – Roger MacEachern
 - PLRWPC is proceeding with all members submitting required resolutions.
 - County of Wetaskiwin is lead municipality
 - Search to find a project coordinator to be started
 - Application for grant funding to be submitted
- b. Municipal Sewer Study – Associated Engineering

Resol: 08-68

Moved by Mayor MacEachern that a letter be sent to Associated Engineering requesting advice as to the timing for an evaluation of the requirements for the installation of a municipal sewer collection system.

CARRIED

- c. Sewer Inspection Report Update (spreadsheet separate)
 - 1. Letter from #148 – A. Bonnett
 - 2. Ross-Gale #194

Resol: 08-69

Moved by D.M. Sanders that Land Use Bylaw No. 176, Schedule B, Section 4 Sanitation be enforced in that all sewage produced within the Summer Village be contained in holding tanks and disposed of in a location approved by the Regional Health Authority and provincial legislation.

UNANIMOUSLY CARRIED

- d. Penalty for not adhering to LUB Sewage Requirements
 - 1. Schedule “D” to Bylaw No. 176 – Penalties and Fees
 - Tabled to future meeting

43. SOLID WASTE SERVICES

- a. Use of West Dried Meat Lake Landfill by Maplethorpe Contractors Ltd. Update – email from CAO, S.V. of Itaska
 - For information

62. LAND DEVELOPMENT

- a. Development Permits - 2008
 - 1. Development Permit Conditions
 - Garbage pick-up
 - On-site portable toilet

Resol: 08-70

Moved by Mayor MacEachern that a waste container and an on-site portable toilet as required be included as conditions for Development Permit approval.

CARRIED

- b. New Owners Listing – 2008
 - For information

72. RECREATION & PARKS

- a. Reserve Survey Update
 - 1. Installation of steel survey posts as markers – number of posts required.
 - Mayor MacEachern to determine number of survey posts to be ordered.
- b. DTHR – Lead in drinking water
 - For information
- c. Municipal Sponsorship Grant 2007 approval
 - 1. Play Works – playground equipment
 - D.M. Sanders to facilitate playground equipment purchase and installation.

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- d. Recreation Plan
 - Tabled
 - e. Letters of Consent issued – Placement of Piers, Docks, Boat Lifts
 - For Information

H. CAO AND COUNCIL REPORTS

- 1. CAO Report - verbal
 - On going during meeting.

I. ADJOURNMENT


FUTURE MEETINGS:

- 1. Organizational Meeting – August 21 @ 9:00 a.m.
- 2. General Council Meeting – August 21 @ 9:30 a.m.

Resol: 08-71

Moved by Clr. Hall that the meeting be adjourned at 12.50 p.m.

CARRIED



**N. Roger MacEachern, Mayor
Summer Village of Crystal Springs**



**Bev Schneider, Administrator
Summer Village of Crystal Springs**