

**SUMMER VILLAGE OF NORRIS BEACH  
REGULAR COUNCIL MEETING  
SATURDAY, MARCH 14, 2009 at 9:00 a.m.  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

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**MINUTES**

*(These minutes will remain in draft form until they are officially approved at the next Regular meeting of Council. Until that time, they may include unintentional errors/ omissions by the Recorder(s) and may not reflect the exact words and opinions of those in attendance.)*

**PRESENT:**

Mayor Brian Keeler, Deputy Mayor Bruce Fowlie, Councilor Cindy Hanson

Administration: Sylvia Roy, CAO; Bev Schneider, CFO, Marian Barcham, A/CAO and Recording Secretary

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Mayor Keeler called the Meeting to Order at 8:47 a.m.

**APPROVAL OF AGENDA**

**Res. #09-10**

**Moved by Councilor Hanson to adopt the agenda as amended.**

**CARRIED**

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

**Res. #09-11**

**Moved by Councilor Hanson to approve the Regular Council Meeting Minutes of January 17, 2009 as presented.**

**CARRIED**

**Res. #09-12**

**Moved by Councilor Hanson to approve the Regular Council Meeting Minutes of February 17, 2009 as presented.**

**CARRIED**

**DELEGATION AND VISITORS**

At 9:12 a.m., Council welcomed John Pawluik, Chartered Accountant, for a review of the 2008 Audited Financial Statements. Mr. Pawluik indicated that the Summer Village was in a good financial position and a small surplus was realized in 2008. Mr. Pawluik departed from Council Chambers at 9:52 am.

**Res. #09-13**

**Moved by Mayor Keeler to accept the 2008 Audited Financial Statements as presented by John Pawluik, Chartered Accountant.**

**CARRIED**

**BYLAWS & POLICIES**

Policy # 06 - 2002, Hiring of Contract Services:

Revisions to Policy # 06-2002, Hiring of Contract Services, were suggested and this Policy will be brought forward to the next Council Meeting.

Bylaw # 110 - Wastewater Bylaw

Council discussed the importance of synchronizing proposed Norris Beach Wastewater Bylaw with the Provincial Private Sewage Standards of Practice; Mayor Keeler and Deputy Mayor Fowlie will work cooperatively towards a revised version of the proposed bylaw.

It was noted that three residents contacted Council Members via email regarding a proposed wastewater bylaw and Council had provided responses.

Policy # 07 - 2002, Inspection Policy

Council discussed Policy #07-2002, Inspection Policy, regarding infrastructure inspection, and may involve other residents with the informal inspections of Summer Village infrastructure.

**REPORTS FROM STAFF/RESOLUTIONS**

Follow Up Sheet

Follow up sheet was reviewed.

**COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

Joint Services Committee

Deputy Mayor Fowlie indicated that the Joint Services Committee mandate is being reviewed by a sub-committee as are some Human Resources Policies.

**Res. #09-14**

**Moved by Deputy Mayor Fowlie that the Summer Village will continue to operate with the Joint Services Committee agreement, in principle.**

**CARRIED**

CAO 2008 Overtime

**Res. #09-15**

**Moved by Deputy Mayor Fowlie that the Summer Village of Norris Beach pay Sylvia Roy, CAO for their portion of the CAO's 2008 overtime in an amount not to exceed \$770.**

**CARRIED**

CAO Employment Agreement

**Res. #09-16**

**Moved by Deputy Mayor Fowlie that the Summer Village of Norris Beach enter into the employment agreement with Sylvia Roy, CAO, as presented.**

**CARRIED**

Public Works Projects

2009 Road Program

Administration will send an RFP to companies to bid on Norris Beach's 2009 road program.

Tax Instalment Payment Plan

Council directed Administration to draft a Bylaw for review at the next Council Meeting.

Council Honorarium Comparison Table

Council reviewed a comparison table of honorarium, mileage and expense amounts paid to Councils of other municipalities. Council directed Administration to ensure mileage is set at the Federal Government rates to be consistent with other Summer Villages but will not increase the honorariums to the same level of the other municipalities.

2009 Brainstorming Ideas

Council and Administration reviewed the 2009 Brainstorming Ideas document and ensured that priority projects would be addressed in 2009 while other projects could be addressed in future years.

**FINANCIAL REPORTS**

2009 Draft Budget Presentation

Bev Schneider, CGA, Chief Financial Officer presented the 2009 draft budget for the Summer Village of Norris Beach.

Res. #09-17

Moved by Mayor Keeler to set a minimum tax of \$750.00 per lot, except for linear assessments.

CARRIED

Res. #09-18

Moved by Mayor Keeler to approve the 2009 budget as presented, with a 0% tax increase.

CARRIED

ADJOURNMENT

Res. #09-19

Moved by Councilor Hanson that the meeting be adjourned at 2:39 p.m.

CARRIED

  

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Brian Keeler, Mayor  
Summer Village of Norris Beach

  

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Sylvia Roy, CAO  
Summer Village of Norris Beach