

**SUMMER VILLAGE OF NORRIS BEACH  
REGULAR COUNCIL MEETING  
SATURDAY, MAY 16, 2009 at 8:00 a.m.  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

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**MINUTES**

**PRESENT:**

Mayor Brian Keeler, Deputy Mayor Bruce Fowlie, Councilor Cindy Hanson

Administration: Sylvia Roy, CAO; Bev Schneider, CFO, Marian Barcham, A/CAO and Recording Secretary

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Mayor Keeler called the Meeting to Order at 8:45 a.m.

**APPROVAL OF AGENDA**

**Res. #09-20**

**Moved by Councilor Hanson to adopt the agenda as amended.**

**CARRIED**

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

**Res. #09-21**

**Moved by Councilor Hanson to approve the Regular Council Meeting Minutes of March 14, 2009 as presented.**

**CARRIED**

**BYLAWS & POLICIES**

Bylaw # 111 – Rates of Taxation for 2009

**Res. #09-22**

**Moved by Councilor Hanson to give first reading to Bylaw #111, Rates of Taxation for 2009.**

**CARRIED**

**Res. #09-23**

**Moved by Mayor Keeler to give second reading to Bylaw #111, Rates of Taxation for 2009.**

**CARRIED**

**Res. #09-24**

**Moved by Deputy Mayor Fowlie to proceed to third reading to Bylaw #111, Rates of Taxation for 2009.**

**CARRIED**

**Res. #09-25**

**Moved by Mayor Keeler to give third and final reading to Bylaw #111, Rates of Taxation for 2009.**

**CARRIED**

Bylaw # 112 – Tax Installment Plan

Res. #09-26

Moved by Mayor Keeler to give first reading to Bylaw #112, Tax Installment Plan.

CARRIED

Res. #09-27

Moved by Councilor Hanson to give second reading to Bylaw #112, Tax Installment Plan.

CARRIED

Res. #09-28

Moved by Mayor Keeler to proceed to third reading to Bylaw #112, Tax Installment Plan.

CARRIED

Res. #09-29

Moved by Deputy Mayor Fowlie to give third and final reading to Bylaw #112, Tax Installment Plan.

CARRIED

Bylaw # 113 – Waste Water Services Agreement

Res. #09-30

Moved by Mayor Keeler to give first reading to Bylaw #113, Wastewater Services Agreement, authorizing Mayor and Chief Administrative officer to execute an agreement with Northeast Pigeon Lake regional Services Commission and County of Wetaskiwin No. 10 (herein collectively referred to as the Commission) for the services related to acceptance of Wastewater for residents within the municipality.

CARRIED

Res. #09-31

Moved by Councilor Hanson to give second reading to Bylaw #113, Wastewater Services Agreement.

CARRIED

Res. #09-32

Moved by Mayor Keeler to proceed to third reading to Bylaw #113, Wastewater Services Agreement.

CARRIED

Res. #09-33

Moved by Deputy Mayor Fowlie to give third and final reading to Bylaw #113, Wastewater Services Agreement.

CARRIED

Policy #01 – 2002 Council Honourarium

Res. #09-34

Moved by Mayor Keeler to give first reading to accept the Policy #01 – 2002 Council Honourarium as presented.

CARRIED

Policy #06 – 2002 Hiring Contract Services

Res. #09-35

Moved by Mayor Keeler to accept the Policy #06-2002 as presented.

CARRIED

## REPORTS FROM STAFF/RESOLUTIONS

### Follow Up Sheet

Follow up sheet was reviewed and updated by Council.

## COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

### Joint Services Committee

#### Minutes of January 28, 2009

Council read the Joint Services Committee minutes of January 28, 2009.

#### Proposed Revised Mandate

##### **Res. #09-36**

**Moved by Mayor Keeler not to accept the revised Joint Services Committee mandate as presented. The Summer Village of Norris Beach is not allowing any funds that are not approved by the budget to the Joint Services Committee. It is recommended that officers be elected, not appointed, that the Deputy Chair position is required for succession management. Council also believes that formalization of a standing committee is excessive for the scope of the work that the Joint Services Committee has been mandated to perform. The Joint Services Committee is not a political party. The Joint Services Committee will not be managing or supervising any adhoc committees formed for political purposes.**

**CARRIED**

#### Annual Council Calendar

Council reviewed the proposed Council meetings dates and set the next two council meetings. The Annual Meeting is subject to change.

#### Pigeon Lake Regional Wastewater Committee

An update was provided by the County of Wetaskiwin on the Regional Wastewater Plan for Pigeon Lake in an email. On April 28, 2009, the Minister of Transportation, advising the committee the success in its application for funds to complete an engineering pre-design for a regional wastewater system around Pigeon Lake. The grant will cover 90% of the total project costs or \$287,280.00 of the applied \$319,000.00 cost of completion. The remaining 10% of the project costs will be funded by member municipalities.

#### Wastewater Bylaw

A discussion was held on the draft of the Wastewater Bylaw.

##### **Res. #09-37**

**Moved by Council Hanson to hire a lawyer to review the proposed Wastewater bylaw to ensure the wording of the bylaw will stand up in court.**

**CARRIED**

### Public Works Projects

#### Private Sewage Disposal System Inspectors

Sentry Water and Wastewater Solutions Inc. provided an information package on the criteria for inspecting wastewater systems.

#### Plumbing Inspections for Fields

A list of qualified plumbing inspectors to be provided once C.A.O. Roy has drawn up a contract.

2009 Road Program

Six tenders were received. Council to compare and review for next meeting. C.F.O. Schneider was asked by Council to review grants and options for funding proposed road paving.

**TABLED**

Culverts and Beavers

In control Re: email from Bauman.

Tree Program

Development plan in place. Councilor Hanson to organize volunteers for June of next year.

Grass Maintenance

**Res. #09-38**

**Top Notch Yard Services awarded the grass cutting contract for 2009 as per budget.**

**CARRIED**

Playground

Feedback from residents were reviewed by Council.

Maintenance Duties

Council to review – Administration checking on items.

Annual Information Meeting

Date set for July 18, 2009, the place for the meeting is not yet determined. Picnic at 5:00 pm in the Village Park. Councilor Hanson to report back to Council on location of meeting.

Lee Cunningham Complaint

The David Thompson Health Region will be sending a letter stating owner complied to wastewater problem. Administration to follow up.

Fire Ban

Signs to be posted.

Alberta Urban Municipalities Association President's Summit

A summary report was given by Councilor Langelle, of the Summer Village of Ma-Me-O Beach, on the April 30 and May 1, 2009, conference that he attended.

Development Permit List

Presented and accepted by council as information.

Association of Summer Villages of Alberta

Administration to check on the Association of Summer Villages of Alberta bylaw for the Summer Village of Norris Beach membership.

**FINANCIAL REPORTS**

Financial Reports

C.F.O. Schneider provided the Cheque Log for signing and 2009 Financial Report to May 11, 2009 for review and discussion.

2008 Municipal Sustainability Initiative Project Applications

Summer Village of Norris Beach was approved on its 2008 conditional operating fund project in the amount of \$4,705.00.

Municipal Sponsorship Initiative Program Changes

The Municipal Sponsorship Initiative Program changes were reviewed by Council and accepted as information.

2009 Street Improvement Program Allotment

Accepted by Council as information.


Correspondence items were reviewed and accepted as information.

**ADJOURNMENT**

**Res. #09-39**



**Moved by Mayor Keeler that the meeting be adjourned at 1:10 p.m.**

**CARRIED**



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**Brian Keeler, Mayor**  
**Summer Village of Norris Beach**



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**Sylvia Roy, CAO**  
**Summer Village of Norris Beach**