

**SUMMER VILLAGE OF NORRIS BEACH  
SPECIAL COUNCIL MEETING #2008 - 11  
TUESDAY, SEPTEMBER 30, 2008 @ 4:00 P.M.**

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**MINUTES**

**PRESENT:**

Kevin Davies, Mayor; Pat Sloan, Deputy Mayor; Gail Coleman, Councillor  
Sylvia Roy, Assistant CAO

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Mayor Keeler called the meeting to order at 4:00 pm.

Agenda:

**Res. 08-141**

Moved by Clr. Hanson to adopt the agenda as presented.

CARRIED

1: Termination and Appointment of CAO/DAO for the Summer Village of Norris Beach

**Res. 08- 142**

Moved by DM Fowlie that the Summer Village of Norris Beach agrees to the correspondence from the Joint Services Committee to Peter Irwin providing notice to Peter Irwin and pay in lieu of notice effective at noon on September 24, 2008.

CARRIED

**Res. 08-143**

Moved by Mayor Keeler that Sylvia Roy be appointed as the Chief Administrative Officer and Development Authority Officer for the Summer Village of Norris Beach, effective at noon on September 24, 2008.

CARRIED

**Res. 08- 144**

Moved by Mayor Keeler that Resolutions 08-130 and 08-131 be amended in that Sylvia Roy is the CAO/DAO of the summer Village of Norris Beach effective as of noon on September 24, 2008 and that, as CAO, she will be come the single Administrative contact for all other staff effective September 24, 2008.

CARRIED

**Res. 08-145**

Moved by DM Fowlie that the Council of the Summer Village of Norris Beach support the hiring of Sylvia Roy, and that the staff be hired as employees rather than contractors.

CARRIED

**Res. 08-146**

Moved by Clr. Hanson to approve cheque signing authority for the Summer Village of Norris Beach for the following individuals only: Sylvia Roy, Chief Administrative Officer; Lisa McMurray, Administrative Assistant; Mayor Brian Keeler; Deputy Mayor Bruce Fowlie and Councillor Cindy Hanson effective at noon on September 24, 2008. Cheques must have signatures from one member of Council and one member of Administration.

CARRIED

**Res. 08-147**

Moved by Clr. Hanson that Sylvia Roy be the Clerk of the Assessment Review Board for the Summer Village of Norris Beach, effective at noon on September 24, 2008.

CARRIED

**Res. 08-148**

Moved by Clr. Hanson that Sylvia Roy be the Secretary of the Subdivision & Development Appeal Board for the Summer Village of Norris Beach effective at noon on September 24, 2008.

CARRIED

2: Grant Funding:

**Res. 08-149**

**Moved by Clr. Hanson that Administration investigate the use of grant funding to offset costs for the purchase a laptop and related equipment for the Summer Village Office.**

**CARRIED**

3. Amalgamation Meeting:


Discussion took place regarding the Pigeon Lake Summer Village amalgamation meeting taking place on October 1, 2008.

Adjournment:

**Res. 08-150**



**Moved by Mayor Keeler that the meeting adjourn at 4:28 pm.**

**CARRIED**



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**Brian Keeler, Mayor  
Summer Village of Norris Beach**



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**Sylvia Roy, Assistant CAO  
Summer Village of Norris Beach**