

**SUMMER VILLAGE OF NORRIS BEACH  
REGULAR COUNCIL MEETING MINUTES  
SATURDAY, JANUARY 17, 2009 at 9:00 a.m.  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

---

---

**MINUTES**

**PRESENT:** Brian Keeler, Mayor; Bruce Fowlie, Deputy Mayor; Cindy Hanson, Councillor  
Sylvia Roy, CAO

---

---

Mayor Keeler called the Meeting to Order at 9:07 am

Agenda and Previous Meeting Minutes

**Res. 09-01**

**Moved by Clr. Hanson to adopt the agenda as amended.**

**CARRIED**

**Res. 09-02**

**Moved by Clr. Hanson to approve the minutes of the Regular Council Meeting Minutes of December 6, 2008 as presented.**

**CARRIED**

Delegation

At 10:00 am Council welcomed Mary Ellen Herman and Jim Stevens, representing the Pigeon Lake Watershed Association (PLWA). Jim outlined the projects in which the PLWA is currently engaged, such as lobbying support for the regional wastewater system, monitoring watershed activity and increasing membership. Jim and Mary Ellen asked Council to consider purchasing family memberships for Norris Beach residents. Discussion occurred regarding tank installation and information that would assist residents for the installation of holding tanks. Jim indicated that the PLWA would like to improve communications to residents and may request to have information distributed to residents through Norris Beach communication channels to ratepayers. Jim and Mary Ellen left Council Chambers at 10:54 am. Council is agreeable to including PLWA information in mailouts to residents and will encourage residents to take out memberships for themselves.

Council recessed at 10:55 am and reconvened at 11:02 am

Reports from Staff/Resolutions

Derelict Boat Lifts:

Council discussed the installation of signs in Reserves 2 and 9 informing ratepayers that boat equipment must be permitted and identified as per Norris Beach Bylaw #103, Municipal Properties Bylaw.

Playground Equipment:

Council discussed upgrading the existing playground equipment; some grant programs are available but most are awarded on a cost-share basis. The playground equipment may need to be moved in order to accommodate future wastewater lines.

Council Committee Reports/Discussion Items

Joint Services Committee (JSC)

DM Fowlie indicated that the JSC are reviewing the committee mandate.

Pigeon Lake Regional Wastewater Committee

Mayor Keeler indicated that the committee is moving forward and that a public relations document may be distributed in the near future.

Building Canada Fund

Council discussed potential projects for this grant program, including roads and wastewater infrastructure. Discussion occurred regarding tanks, line systems and dumping stations. Pipeline locations will need to be determined.

Public Works Projects

Wastewater System Design Study

Council reviewed the design study prepared by Associated Engineering; the report will be posted on the Norris Beach website.

Residents will need to be informed about the desired location of holding tanks, which would be near municipal reserves and away from Norris Beach roads.

Wastewater Bylaw Review

Council reviewed existing and draft versions of wastewater bylaws and directed Administration to bring a draft bylaw to the next Council Meeting.

Tree Management

Council discussed having the municipal reserves inspected and trees planted where desirable.

PLPS and RCMP

Council discussed enhanced policing and determined that it would be best to maintain the status quo with the PLPS.

Association of Pigeon Lake Municipalities

Mayor Keeler indicated that there are no meetings currently scheduled.

Silver Woods Development

It was noted that the development has decreased in size from 150 lots to 120 lots.

IDP Meeting with County of Wetaskiwin

Mayor Keeler will be attending the IDP Meeting on January 30, 2009 at the County of Wetaskiwin building.

Tax Installment Payment Plan – Sample Bylaws

Council reviewed sample bylaws from other municipalities who offer a tax installment payment plan; Council directed Administration to determine what impact this service would have on current workloads and any associated costs for providing the service.

Financials

Cheque Register

**Res. 09-03**

**Moved by Mayor Keeler to accept the cheque register for cheques numbered 1274-1300 as information.**

CARRIED

CFO Financial Reports

Council inquired about the total grants and reserves available figures and asked for validation that the figures were correct. Council indicated an interest in a 2009 paving project using MSI, AMIP and other grants available to fund this project.

Information Items

Emergency Management Training

Council discussed the potential of working jointly with other Summer Villages on a training exercise.

Adjournment:

**Res. 09-04**

**Moved by DM Fowlie that the meeting be adjourned at 3:43 pm.**

CARRIED

  
\_\_\_\_\_  
Brian Keeler, Mayor  
Summer Village of Norris Beach

  
\_\_\_\_\_  
Sylvia Roy, CAO  
Summer Village of Norris Beach